

I. CALL TO ORDER at 6:32 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes and Neal Janvrin; and Town Administrator Heidi Carlson. There was a slight delay as FCTV was having equipment difficulties, believed to be because of the storm. All rose for the Pledge of Allegiance.

Bruce White indicated that there were equipment problems this evening with lack of a network connection for all of the FCTV broadcasting software. The meeting was not able to be broadcast or taped.

II. ANNOUNCEMENTS

1. MRI personnel are in the field working usually on Fridays for quarterly reviews of properties. They carry MRI Photo Identification and have with them, a letter from the Town. If you have any questions, please contact Jeanne or Heidi in the Selectmen's Office.
2. Effective immediately the Planning and Zoning Office hours have changed to Tuesday (new day) and Thursday from 9:00 am 12:30 pm and 1:00 to 4:30 pm.
3. All Town Offices are closed on Monday January 2, 2017 in observance of New Year's. Offices are open normal hours for the rest of the week. There are no delays in trash and recycling collections during the New Year's Holiday week.
4. Any Town petition Warrant Articles are due no later than 12 noon on Tuesday January 10, 2017 at the Selectmen's Office.
5. The Public Budget Hearing will be held at 7:00 pm on Wednesday January 11, 2017 at the Fremont Public Library. The Budget Committee will have a work session at 6:30 pm that evening. In case of inclement weather, both meetings are moved to Thursday January 12, 2017 at the Library.
6. School District Deliberative Session is scheduled for Saturday February 4, 2017 at 9:00 am with a snow date of Tuesday February – at 7:00 pm. The Town Deliberative Session will be held at 7:00 pm on Monday February – with a snow date of Wednesday February. All Deliberative Sessions are held at Ellis School.

III. LIAISON REPORTS - None

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 22 December 2016. Motion was made to approve them by Janvrin and seconded by Cordes. The vote was approved 2-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

At 7:05 pm Department Head Richard Butler came in to the meeting. He discussed with the Board the remaining items he wanted to purchase this fiscal year. His bills are primarily all turned in, and this evening he submitted the bill from Moynihan Lumber for the shed at the rear of the property.

There was discussion about the residual Fire Rescue Department budget and the chief suggested purchasing additional Motorola portables with the funds. There was considerable discussion about the Budget committee's recommendation (reallocation) of LOSAP funds (\$12,500) in the 2017 proposal,

from LOSAP, where it has traditionally not been spent, but budgeted to accommodate all potential LOSAP recipients, to communications where it could be used to purchase the replacement portables. Chief Butler had phoned in the radio inventory information to Carlson for last week's meeting and that was referenced to refresh the Board: The Fire Rescue Department has 25 portables which are the 2006 version Motorola, which are in fair condition, but cannot be fixed; and six additional portables are 2014 version Motorola in good condition. Chief Butler discussed the quote he had and there was discussion about the difference between the pricing for Fire radios versus the pricing the Police Department received for apparently the same radio. After further review, it was discovered that the Fire Rescue "impact and rugged" package added approximately \$1,000 to the cost of each radio and it includes additional protective measures (heat, drop factor, etc) for the radios. The cost per unit is \$4,144.99. This is the State Bid Price.

Janvrin moved to approve use of \$12,500 originally budgeted for LOSAP funding and use it toward radios for the Fire Rescue Department, in concert with the Budget Committee's recommendations relative to the 2017 budget process; and hold back at least the \$8,500 balance in that same line and reserve it as unspent for 2016. They further stated that if the Chief has sufficient funds, he can purchase additional radios with the funding remaining, being mindful of the balance to return for the LOSAP reduction of at least \$8,500. Cordes seconded and the vote was unanimously approved 2-0.

The Chief said he had received some positive feedback on their new truck. In response to Board questions, he stated that the new truck is fully in service. There are four drivers for it currently. The Chief said he would like to get everyone who is qualified to drive the other trucks, also comfortable on the new truck, and he estimated that this is perhaps as many as 15-16 people in total.

The Board then moved to a discussion about the Safety Complex generator. A couple of estimates have been received, and some are still pending. The Board discussed at length with Chief Butler the generator needs and fuel sourcing.

Lengthy discussion about the generators and doing something at the Town Hall and Highway Shed, discussion about encumbering \$20,000 to be used for the purchase and installation of automatic generators at town buildings, including the Town Hall, Safety Complex and Highway Shed. Cordes seconded and the vote was approved 2-0.

Chief Butler left the meeting at 7:55 pm.

VI. OLD BUSINESS

1. In follow-up to last week, Selectmen had reviewed the scanned LOSAP plan updates sent out last Friday. There was discussion about waiting for a meeting when Barham was present, but felt that the document should be taken care of now that it had finally been submitted. With all in order, Janvrin moved to adopt and sign the document put forth by the Points Board. Cordes seconded and the vote was approved 2-0. Copies of the document will be circulated to members.

2. Selectmen reviewed the Safety Complex well proposal spreadsheet and discussed their individual further review of the proposals received to date. Additional data is being tabulated, to better compare the proposals and exactly what they contain. Carlson will continue to gather some additional facts on Friday to button up the review. Primarily the two lowest quotes were compared and leveled, but including the cost factors for items not included in one or the others.

With this in mind, motion was made by Janvrin to encumber \$13,920 for a replacement well at the Safety Complex. Cordes seconded and the vote was approved 2-0. A Purchase Order will be completed once the details are completed tomorrow.

3. Members continued to review the budget expenses to date and the items to be encumbered for completion into the new year.

Carlson reviewed the balance of DayStar items from the audit completed this fall. This included Purchase Orders for the Police Department PO 2016-027 \$4,796 for replacement of out of date computers and PO 2016-028 \$135.00 for security upgrades for network passwords.

Janvrin moved to approve two Purchase Orders PO 2016-027 and 2016-028 for DayStar for the computer improvements discussed last week as per the above. Cordes seconded and the vote was approved 2-0.

Selectmen reviewed the vacation time accrued liability which is also on the spreadsheet. This will be updated based on this final pay week. Several people have asked to have the balance of hours (up to 40) carried over. The Board asked that any hours carried over be included on the accrued liability and encumbered for payment in 2017.

4. Selectmen discussed the draft wage study report and follow-up information. Several wages have not been reported accurately (for current wage); and the Board wants this updated in the report. There are only a few changes prompted by the study, and the majority of funding would be in the Library.

The Board discussed how to implement the study with the current budget, and will await a final and corrected report to make any further decision.

5. The current draft of the 2017 Town Meeting Warrant was circulated for members to review. There is one additional Zoning Ordinance Amendment that the Planning Board has still to hold a Public Hearing to discuss this proposal. This will take place on Wednesday next week at their January 4th meeting.

6. Selectmen reviewed a contract from One Source Security in follow-up to the proposal for work at the ballfields (as approved last week). The Board felt the contract was too cumbersome and was geared toward alarm monitoring. Carlson was instructed to contact the company and find a simpler solution to the matter. A Purchase Order is in place, and the Town plans to schedule the work in the next couple of weeks, weather permitting that they can get up to the fields.

7. Selectmen reviewed an email request from Warren Gerety for one of the Selectmen to attend the 01/09/2017 Economic Development Meeting to be held at the Community Café on Spaulding Road. Both Cordes and Janvrin have it on their calendars and do plan to attend. That week is a busy meeting week including the Budget Public Hearings, but Board members do plan to try and attend. The meeting will be held at 6:30 pm at the Spaulding & Frost Community Café, 25 Spaulding Road #16.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$24,230.08 and accounts payable manifest \$104,761.89 for the week dated 12/30/2016. Motion was made by Janvrin to approve the accounts payable manifest in the amount of \$104,761.89. Cordes seconded and the vote was approved 2-0. After review of timesheets, a motion was made by Janvrin to approve the payroll manifest in the amount of \$23,713.88, withholding one check for further discussion next week with a Department Head. Cordes seconded and the vote was approved 2-0.

A temporary power loss at approximately 8:45 pm caused a slight delay in the meeting.

2. Janvrin moved to approve a vacation carryover request of Greg Huard for 16 hours to be used the week of 12/25/2016 (a 2017 payroll week). Cordes seconded and the vote was approved 2-0.
3. The Board reviewed the folder of incoming correspondence.
4. Carlson shared with the Board the Police Chief's plan to reorganize two line items in the PD budget to better account for vacation coverage in the call out line item to better track the usage. This will result in moving the vacation line items from patrol to call out, to track the totals more accurately.
5. Work is commencing on the Annual Town Report.
6. Carlson shared some information relative to resumes coming in for the Building Inspector position, as well as interest in the Parks & Recreation Maintenance position.

VIII. WORKS IN PROGRESS

Selectmen discussed budget funds through year end and reviewed a budget expense report to date. The votes from tonight will be tallied with final budget expenses to continue work on the final report for year end expenses.

IX. NON-PUBLIC SESSION NH RSA 91-A

At 9:10 pm motion was made by Janvrin to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Cordes seconded and the roll call vote was approved 2-0; Cordes – yes; Janvrin – yes.

At 9:24 pm motion was made by Janvrin to return to public session. Cordes seconded and the roll call vote was unanimously approved 2-0; Cordes – yes; Janvrin – yes.

The Board directed Carlson to set up a meeting with the Fire Chief in non-public session at the end of the meeting next week.

The next regular Board meeting will be a work session, to be held on Thursday January 5, 2017 at 6:30 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business, motion was made by Janvrin and seconded by Cordes to adjourn the meeting at 9:25 pm. The vote was approved 2-0.

Respectfully submitted,

Heidi Carlson
Town Administrator